

RTC Minutes—June 6, 2012

The meeting was called to order by Jan Robertson, Region 10 Coordinator. Present were Michelle Tressel, Todd Prusha, Lisa Fry, Vicky Malloy, Bill Lynch and Gerry Beeler. Guests included Tami Fujinaka, Government Relations Manager and Lori Larsen, Public Information Officer. Absent members were Jackie Wellborn, Jed Petersen, Marcel Kielkucki, Ric Lombard, Phil Meaney, and Steve Ovel.

There were no additions to the agenda.

Tami Fujinaka and Lori Larsen presented an overview of the changes that will be occurring for this next fiscal year at ICN in regards to the funding process. Their PowerPoint presentation is included.

All information can be found at: <http://www.icn.state.ia.us/RTC/> (RTC must be uppercase).

Below is an email which you may have received earlier this year in regards to these changes.

You are all most likely familiar of the change in program oversight and appropriation management of the Regional Telecommunications Council's (RTCs) allocated funding. The RTC appropriation of \$992,912 was listed as a General Fund appropriation to the Iowa Telecommunications and Technology Commission (ITTC). In past years, these funds have previously been appropriated to Iowa Public Television (IPTV), who allocated the funding to Iowa's community colleges to support the functions of the RTCs.

SF 2313 provides funding of various activities at the regional level to support all educational users of the Iowa Communications Network (ICN). RTCs are to plan for and expend these funds based upon the activities outlined in legislation. Quoting from SF 2313, "The regional telecommunications councils established in section 8D.5 shall use the moneys appropriated in this section to provide technical assistance for network classrooms, planning and troubleshooting for local area networks, scheduling of video sites and other related support activities."

It is important to note that for FY 2013, the process for requesting funding will be similar to previous years, with a few differences. There will be new guidelines, which will assist in providing guidance and transparency within the allocation process. We will also begin to incorporate mandatory tracking requirements that will go into effect July 2, 2012. We plan to have mandatory training sessions for the new tracking element in June 2012 for all three of the support functions: video technicians, scheduling, and Local Area Network/Wide Area Network (LAN/WAN).

When the ITTC was formed in 1994, it was authorized to develop advisory committees. Since the Education Telecommunications Council (ETC) and Regional Telecommunications Councils (RTC) are identified in Chapter 8D of the Code of Iowa, the entities are required to follow the Open Meeting Law procedures as identified in Chapter 21. Each RTC will be required to submit an electronic agenda notice and minutes/notes to be posted on the following website at www.icn.state.ia.us/RTC/.

We want this change in process to be seamless, but also include a transparency element, which will ensure that the allocation of the funding follows well documented procedures for accountability obligations. We strongly recommend members from the RTC and Educational Telecommunications Council (ETC) to attend the June 7 ETC meeting to gain additional information about the funding process. This is also your chance to provide feedback, and ask questions about the process.

If you have any questions at this time, please feel free to contact Tami Fujinaka at Tami.Fujinaka@iowa.gov or Lori Larsen at Lori.Larsen@iowa.gov.

Thank you,

Richard L. Bruner, Chair

Iowa Telecommunications and Technology Commission

Dave Lingren, Executive Director

Iowa Communications Network

Jed Peterson joined us by telephone at 4:00 pm.

Todd Prusha moved to approve the minutes of the 3/14/12 and 9/1/11 RTC meetings. The motion was seconded by Vicky Malloy and the motion carried.

Michelle Tressel moved to approve the FY2013 ICN Regional Support Services Budget as presented with Technical Assistance for Network Classrooms of \$9,290, Planning and Troubleshooting for Local Area Networks of \$34,983 and Scheduling of Video Sites of \$39,147 for a total budget of \$83,420. The motion was seconded by Todd Prusha. The motion carried unanimously.

In member reports, Michelle Tressel shared that Terry Rhinehart indicated that it was a good sign that the RTC appropriation request was fully funded this year as some agencies did experience reductions.

Also, the Department of Health will be offering Mandatory Reporter Training on July 30th over ICN at no charge.

Jan Robertson reported that the Linn Hall remodel is on schedule and Kirkwood will be opening one ICN room back up for usage in August. The other Linn Hall ICN room will be used for a temporary adjunct office space until August 2013.

There were no other member reports.

Michelle Tressel moved to adjourn the meeting and it was seconded by Lisa Fry. The motion carried.

Next meeting will be September 5, 2012, 3:30-5:00 pm

Respectfully Submitted,

Jan Robertson,
RTC Coordinator